Thank you for your interest in the Lower Elwha Klallam Tribes Early Education Programs. We also provide services to pregnant women as a full year program.

**ELIGIBILITY REQUIREMENTS**

**Age Eligibility:** For Head Start - Your child must turn 3 years old AND must not turn 5 years old before August 31st.

For Early Head Start- Your child must be at least 1 month and not yet 3 years old.

**Categorically or Income Eligible:** Your family has increased eligibility if you are in any of the following Categories

* The child to be enrolled in foster care
* The family is receiving benefits from TANF SSI or GA
* A family member living with and supported by you is receiving Supplemental Security Income benefits (SSI)
* The family is homeless

**Children with disabilities:** Children with disabilities have increased eligibility for Head Start/Early Head Start. If the child has a current individualized Education plan (IEP) or for Early Head Start the child has a current Individual Family Service Plan (IFSP) you may not need to be income eligible.

**REQUIRED DOCUMENTS**

To be considered for enrollment your application must be complete and include copies of the following documents. Documents will not be returned.

* Birth Certificate
* Immunization Records
* Income Verification – Documentation that reflects current household income from **ALL** sources: (please note you may not have all of these, provide what you have)
	+ 3 Current pay stubs or
	+ Letter from employer stating hours worked per week and pay rate or
	+ Social Security Income (SSI) or
	+ Latest Income Tax Return and
		- Unemployment Income
		- Child Support
		- Disability Income
		- Per Capita Payments (monthly, quarterly, Yearly)
		- TANF letter
* Proof of Legal Custody (if in foster care)
* Notice of Action (If receiving TANF/GA)
* Current IEP (Head Start) or IFSP (Early Head Start) (If Applicable)
* Tribe Enrollment (CIB) or Descendancy Verification
* Copy of Child’s Insurance Card
* Childs most recent Physical/Well Child exam (or signed permission to access info from doctor), if applicable, doctor’s diagnosis and care plan (of allergies, medical situations).

SUBMITTING YOUR APPLICATION

Once you have completed the application, you may submit by mail, email, fax or hand delivery to 291 Spokwes Drive, Port Aneles, WA 98363

**You will be contacted by phone or mail once your application has been processed.**

**A completed application is not a guarantee of enrollment. Enrollment is based on child and family dynamics.**

If you have any questions please call:

Ralena (Reba) Cornelson Family & Community Partnership Manager, at (360) 504-3141, Monday through Friday, 8:00 AM - 4:30 PM